**(**Approved at the Special College Assembly, 20 February 2012)

**COLLEGE OF SCIENCE**

University of the Philippines

Diliman, Quezon City

**COLLEGE-WIDE POINT SYSTEM FOR MERIT INCREASES**

**(Teaching and Research Faculty)1**

 **RESEARCH/PROFESSIONAL ADVANCEMENT**

1. Authorship of a scientific paper in a refereed publication2

1.a. ISI ……………………………………………………………… 90 each

1.b. non-ISI reputable international publication3 ………………….. . 60 each

1.c. book/e-book; chapter in book/e-book

 (reputable international publisher) ……………………………… 60 each

1.d. monographs (reputable international publisher) ……………….. 60 each

1.e. non-ISI article in national/regional scientific journal …………… 30 each

1.f. proceedings of an international conference ……………………… 30 each

1.g. proceedings of a national conference ……..…………………….. 20 each

2. Authorship of a scientific paper in an unrefereed publication2

2.a. book/e-book; chapter in book/e-book (international

publisher)……………………………………………………….. 40 each

2.b. book/chapter in book

(national publisher)…………………………………………….. 20 each

2.c. non-ISI article …………………………………………………… 5 each

2.d. proceedings (international) ……………………………………… 5 each

2.e. proceedings (national) ………………………………………….. 5 each

3. Presentation and co-authorship of a scientific paper in an

 international conference2,4

3.a. plenary talk……………………………………………………….. 15 each

3.b. invited talk/ keynote presentation………………………………… 10 each

3.c. contributed paper (oral/poster) …………………………………… 6 each

4. Presentation and co-authorship of a scientific paper in a

 national conference2,4

4.a. plenary talk …………………………………………………….. 10 each

 4.b. invited talk/keynote presentation ……………………………… 6 each

4.c. contributed paper (oral/poster) ………………………………… 3 each

5. Presentation of a scientific paper at the department, college or university2

5.a. foreign university ………………………………………………… 2 each

5.b. local university …………………………………………………… 1 each

5.c. college/department ………………………………………………. 1 each

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1CS units may adopt stricter rules

2Pro-rated to authors/presentors: 1-2 = 100%, 3-4 = 95%, 5 and up = 90%

3e.g., found in Current Contents

4 International conference: presentors come from at least 5 countries

 National conference: presentors come from less than 5 countries

6. Patents

 6.a. Patent with multinational jurisdiction…………………………... 90 each

 6.b. Philippine patent/ single country……………………………….. 50 each

7. Citations (self-citations excluded)…………………………………… 5/citation

8. Funds/Grants acquired for research (as Principal Investigator)

 8.a. Php 100,000 – 500,000…………………………………………. 10 each

 8.b. Php >500,000…………………………………………………… 15 each

**TEACHING**

1. Teaching service (per year)

 T = R[90(L/24)]

 L = max 24 units/yr

R = SET rating (teacher’s part only)

 100% if SET is 1.0-1.25

 90% 1.26-1.5

 80% 1.51-1.75

 70% 1.76-2.0

 60% 2.01-2.25

 50% 2.26-2.5

 0% >2.5

2. Authorship of a UP (any UP unit) level textbook for a one-semester

 course2,5 …………………………………………………………….. 20 each

 (recommended by unit for use in a course)

3. Authorship of a UP course/laboratory manual2,5 ………………………….. 20 each

4. Authorship of modules2……………………………………………………. 8 each

5. Revision/updating of UP textbook/lab manuals2,6 ……………………… 5 each

6. For each dissertation advisee graduated8,9,10

6.a. as Adviser/Co-Adviser7,8,9,10………………………….......................... 180 each

6.b. as Reader……………………………………………………………… 60 each

 6.c. as Examiner…………………………………………………………... 15 each

7. For each M.S. thesis advisee graduated8,9,10

 7.a. as Adviser/Co-Adviser7,8,9,10…………………………………………….. 90 each

 7.b. as Reader……………………………………………………………… 30 each

 7.c. as Examiner…………………………………………………………… 8 each

8. Undergraduate thesis adviser: For each undergraduate thesis advisee graduated

 8.a. as Adviser/Co-Adviser7,9 ………………………………………………… 20 each

 8.b. As examiner……………………………………………………………… 2 each

9. Other contributions to teaching (e.g., participation in preliminary, candidacy,

comprehensive, qualifying examinations; placement exams;

program and research paper advising/ year to be determined by the

Institute/Department) …………………………………………………… 10 max/year

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 5If more than 50% of the content of a textbook/laboratory manual has been revised,

 then it can be considered as a new textbook/laboratory manual.

6More than 10% of the textbook/laboratory manual should have been revised (excluding

 deletions)

7Sole adviser = full points; adviser/co-adviser = half the points

8If sandwich program (regardless whether adviser or co-adviser): PhD= 60 each; MS= 30 each

 9Mentoring Premium: Additional points are given as premium to published paper of a faculty member who co-authored with a dissertation/graduate thesis advisee and/or undergraduate thesis advisee. Premium is only given when the student graduates. Paper is credited only once. [Premium: 10 points per ISI-published paper, per type of student (BS, MS, PhD), as soon as the advisee graduated; 8 points per non-ISI refereed/reputable paper]

1020% of points will be given upon approval of dissertation/graduate proposal, the remaining 80% will be given upon graduation of the student

**EXTENSION SERVICES/ADMINISTRATION**

I. Services to Institute/Department/College/University

1. Regular administrative positions in the university/college/institute/department11

1.a. Dean/UP official with ALC of 9 u or more………………………. 20 max/year

1.b. Director/College Secretary/ UP official with ALC of 6 u………... 17.5 max/year

1.c. Associate Dean…………………………………………………… 15 max/year

1.d. Program Coordinator/Assistant Secretary……………………….. 12.5 max/year

1.e. Academic Leader/Lab. Head …….……………………………… 6 max/year

1.f. Chair in the unit’s standing Committees/Course

 Coordinators …………………………………………………….. 5 max/year

 2. Membership in a standing committee of the Institute/Department/

 College/University (to be determined by the Dean or Institute Director/

 Department Chair) (3 pts./committee/year) ……………………….. 6 max/year

3. Officer-in-Charge to the Dean, Director, Associate Dean/Secretary or

 Department Head ………………………………………………….. 0.5 pt/week

 or 5 working days

 II. Services to International/Regional/National Science Community

(one per year per category)

1. Position of responsibility in a scientific organization or science association

1.a. international/regional ……………………………………………. 20 pts.

1.a. national …………………………………………………………... 10 pts.

2. Membership in editorial board of a

2.a. Scientific refereed publication (journals, proceedings)

 2.a.1. Editor-in-Chief of an ISI-accredited scientific

publication ……………………………………………… 10 pts.

 2.a.2 Editor-in-Chief of a non-ISI scientific accredited

publication ……………………………………………… 5 pts.

2.b. Special issues editor

2.b.1. Editor of an ISI-accredited issue ………………………… 5 pts.

2.b.2. Editor of a national issue ………………………………… 2 pts.

3. Referee to a scientific publication

 3.a. ISI journal…………………………………………………………… 3 pts./paper

3.b. non-ISI journal……………………………………………………… 1 pt./paper

 4. Other related services to the science community (maximum of 5 pts./year) 1 pt./review

(e.g., reviewer of research proposal for funding)

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11Pro-rated points per year basis

III. Services to science education (e.g., consortium work, science extension,

publication that promotes science development or science education)

1. Workshop/Training/Conference Organizer or Chair

(maximum of 4 activities/year)

1.a. Chair, international/regional……………………………………… 4 each

1.b. Member, international/regional …………………………………. 2 each

1.c. Chair, national …………………………………………………… 2.5 each

1.d. Member, national ……………………………………………….. 1 each

 2. Authorship of a scientific reference book ……………………………… 4 each

3. Authorship of a college-level (non-UP) textbook/

laboratory/course manual2

3.a. Textbook ………………………………………………………… 5 each

3.b. Manual …………………………………………………………… 4 each

4. Authorship of high school and elementary manual/textbook2

4.a. Textbook ………………………………………………………….. 4 each

4.b. Manual ……………………………………………………………… 2.5 each

5. Authorship of a popularized scientific article in a popular

publication/primers …………………………………………… 1 each

6. Resource person in print or broadcast media presentations …………… 1 each

(maximum of 4 points/year)

7. Trainor within area of specialization (international/national) ………… 2 each

(maximum of 6 pts/year)

8. Resource person in symposia related to science education …………… 2 each

(maximum of 6 pts/year)

9. Member of thesis panel outside any UP unit………………………….. 1each

 (maximum of 6 pts/year)

10. Supervisor of a student apprentice…………………………………….. 1 each

 (maximum of 5 pts/year)

IV. Services to the government, general public and private sector (maximum of 2 activities per

 year per main category)

1. Membership in technical committee

 1.a. international/regional …………………………………………… 2.5 each

 1.b. national/university ……………………………………………… 2 each

2. Advisorship to scientific organization

 2.a. international/regional …………………………………………… 2 each

 2.b. national/university ……………………………………………… 1 each

3. Active participation in outreach program related to own specialization

 (e.g. Gawad Kalinga, etc.)

 3.a. international/regional …………………………………………… 2 each

 3.b. national/university ……………………………………………… 1 each

4. Resource person in non-scientific meetings/symposium/extension activities

 related to scientific issues

 4.a. international/regional ……………………………………………………. 2 each

 4.b. national/university ……………………………………………………… 1 each

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**THRESHOLD POINTS**

THRESHOLD POINTS NO. OF STEPS

150 1

300 2

600 3

1000 4

2000 5

3000 6

4000 7

1. Evaluation of accomplishment report is done every year; points are then banked until call for promotion. When a call for promotion is made, steps not granted are banked; the remaining points are “zeroed” after the call.
2. To qualify for promotion, an average SET (Part III) of 2.25 or better is required. To qualify for a 1-step promotion, merit points may come from **teaching, and research/extension**. To qualify for a 2-step promotion, there should be merit points coming from **teaching, research, and extension**. If promotion is not granted due to teaching component, steps will be banked until the next promotion provided the SET has been satisfied.
3. To cross rank, the required number of publications in reputable, refereed international journal should be satisfied. If promotion is not granted due to lack of publications, steps will be banked until the next promotion provided the required number of publications has been satisfied.